

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
BORGER ECONOMIC DEVELOPMENT CORPORATION
A TEXAS INDUSTRIAL DEVELOPMENT CORPORATION**

Time and Place

The following are the Minutes of the Board of Directors of the BORGER ECONOMIC DEVELOPMENT CORPORATION, a Texas Industrial Development Corporation organized under Section 4A of the Development Corporation Act of 1979, 1111 Penn St., Borger, Texas on December 11, 2018 at 11:30 a.m., said meeting having been held on the call of the incorporators.

Present at the meeting were MICHELLE GRIFFIN, LISA A. JONES, JESSE SHUFFIELD and NORMAN SARGENT as Directors of the Corporation.

Director SCOTT MILLS was absent.

Also present were:

Katie Lingor, Executive Director, Borger EDC
Sue Headlee, Office Manager, Borger EDC
Eddie Edwards, City of Borger
Joe Price, City of Borger
Brienne Schneider, Borger News Herald
Regan Huff, Borger News Herald

President Michelle Griffin called the meeting to order at 12:00 p.m.

1. Michelle Griffin confirmed the presence of a quorum.
2. **Consider and take appropriate action on the approval of the Minutes of the November 13, 2018 regular meeting.**

Jesse Shuffield made the motion to approve the Minutes of the November 13, 2018 regular meeting. Lisa Jones seconded the motion. Motion carried.

3. **Consider and take appropriate action on November 2018 Financials and Expenditures.**

Following review and discussion of the financials, Norman Sargent made the motion to approve the November 2018 Financials and Expenditures. Jesse Shuffield seconded the motion. Motion carried.

4. **Executive Session**

Pursuant to Vernon's Texas Government Code, Chapter 551, Section 551.074 (personnel matters) the Board entered into closed Executive Session at 12:06 p.m. to discuss the following:

A. **Deliberate the employment, evaluation, or duties of employees.**

No action was taken during Executive Session.

5. **Board returned to Open session at 12:34 p.m.**

6. **Consider and take appropriate action on the employment, evaluation, or duties of employees.**

Norman Sargent made the motion for President Michelle Griffin discuss the Executive Director's evaluation with Katie Lingor. Jesse Shuffield seconded the motion. Motion carried.

7. **Consider and take appropriate action on eligibility of Small Business Incentive Program recipients to re-apply after completion of an SBIP project.**

Following discussion, Lisa Jones made the motion to allow recipients to re-apply in the same BEDC fiscal year if the recipient has not received the \$20,000 maximum reimbursement. If the recipient has received the \$20,000 maximum reimbursement in the BEDC's current fiscal year, regardless of when the recipient's project was approved, they must wait for the BEDC's next fiscal year to re-apply. Norman Sargent seconded the motion. Motion carried.

8. **Update on workforce housing and scheduling of January work session regarding the same.**

Executive Director Katie Lingor recapped her meetings with employers and some local multi-family property managers on the topic of workforce housing. Eddie Edwards spoke to the Board concerning a City-owned property that is large enough to accommodate a single-family development of 12-14 lots in the \$150,000 to \$180,000 range for young professionals.

Following discussion, the Board set a Work Session immediately following the January regular meeting to further review the housing situation. The Board decided to move January's regular meeting from January 8, 2018 to January 17, 2018 at 11:30 a.m.

9. **Comments from Directors or City Staff.**

Assistant City Manager Joe Price reported that the City will soon commence efforts to develop a new Comprehensive Plan. The City is assembling volunteers to guide the process, as well as new volunteers to serve on the Planning & Zoning Committee.

City Manager Eddie Edwards reported to the Board that Hutchinson County Commissioners have deeded the Aluminum Dome and surrounding land to the City of Borger. Before any renovations, upgrades and additions can be considered, the structural integrity of the Dome will have to be examined by a professional firm familiar with Geodesic Domes.

City Manager Eddie Edwards also reported that the TIRZ program is complete and City Councilman James Marrs was named Chairman of the committee.

15. **Adjourn**

Motion to adjourn was made at 2:00 p.m. by Jesse Shuffield. Second was made by Norman Sargent. Motion carried.

President _____
Michelle Griffin

Secretary-Treasurer _____
Lisa A. Jones